

Standing Rules **Approved with Editorial Edits**
by Order of the Texas PTA Board of Directors



Texas PTA President
Filed 3/9/2020

I. SCHOLARSHIPS

A. Name of Scholarship

- a. The official name of the scholarship shall be the Leander ISD Council of PTAs High School Senior Scholarship.

B. Scholarship Amount and Funding

- a. Leander ISD Council of PTAs will award at least one \$500 scholarship annually, based on budget and donations.
- b. Monetary gifts from other PTAs, organizations, individuals, and other contributions can be placed in this fund. All memorial gifts shall be acknowledged in writing by the Leander ISD Council of PTAs Treasurer.
- c. The treasurer shall collect and distribute all monies for the funds as directed by the executive board.
- d. The funds and the interest earned are used for educational purposes, including books, tuition, and educational fees.
- e. Any unspent money that has been donated for scholarships shall remain in the scholarship budget line, and roll over and be available the following year.

C. Publicity of the Scholarship and Retention of Records

- a. The scholarship will be presented at a Leander ISD Council of PTAs delegate meeting and will be posted on the Leander ISD Council of PTAs website.
- b. Application forms will be available to high school seniors through the Leander ISD Council of PTAs Website and through each respective high school campus counselor.
- c. Case histories of previous recipients, including name, address, amount, manner of selection and relationship, if any, to officers, trustees, or donors of funds to the Leander ISD Council of PTAs will be maintained with the Council Secretary files.

D. Scholarship Special Committee

- a. The Scholarship Committee will be selected from the Leander ISD Council of PTAs voting body.
- b. The committee will consist of a chair, 2 additional members plus 1 alternate.
- c. The committee will collect applications and ensure all requirements are met.
- d. The committee will recruit up to 5 application readers to rank applicants. The readers need not be members of the Leander ISD Council of PTAs voting body, nor are they required to be PTA members.
- e. The committee will then rank and select awarded applicants.
- f. In an effort to avoid any conflict of interest, no member of the Scholarship Committee or readers may be related to a prospective recipient. If it is

determined that the two are related, the committee member or reader will be asked to resign, so that the recipient may continue pursuing the scholarship.

- g. The Scholarship Committee will select recipients to receive scholarships without regard to race, creed, or ethnicity.

E. Guidelines for Submission

In order to qualify, applicant must

- a. Be a senior graduating from a high school in Leander ISD.
- b. Have a GPA of 2.5 or higher.
- c. Plan to enroll full-time in an accredited college or university or a vocation/technical institute in the summer or fall semester immediately following his/her high school graduation.
- d. Attend a high school in Leander ISD whose PTA/PTSA is a member of Leander ISD Council of PTAs and is in Good Standing with Texas PTA.
- e. Be a member of the PTA/PTSA at their high school.
- f. If the applicant's high school does not have a PTA/PTSA, the applicant may join another PTA that is in good standing.

F. Scholarship Application Requirements

- a. The Scholarship Committee must receive all completed scholarship applications and required paperwork no later than the posted deadlines to be eligible for consideration.
- b. All applications must include the following to be eligible:
 - i. A typewritten, double-spaced 250-300 word essay describing your goals and how the PTA has helped you to formulate and achieve those goals.
 - ii. List your accomplishments in high school to include the following categories: special honors/recognition, awards, extracurricular activities, community involvement, and your work experience.
 - iii. Choose three of these accomplishments. Write a brief description of each and why you chose each one.
 - iv. A letter of recommendation from a teacher, counselor, or principal of the school you are currently attending.
 - v. Official transcript.
 - vi. Copy of acceptance letter if available by application deadline.

G. Notification of Award

- a. Each recipient has 90 days from the date of the awarding of the scholarship to request funds.
- b. A check for the amount of the scholarship will be written to the institution of learning once verification of enrollment is received by the Scholarship Committee Chair.

